

## Memorandum of Understanding

between

**Rotary Club Mandurah Districts Inc**

Western Australia

and

**Fair Future Foundation**

Sumba, Indonesia

<b>1. Parties</b>	Rotary Club of Mandurah Districts Inc and Fair Future Foundation
<b>2. Notice Details</b>	<p>Rotary Club Mandurah Districts Representative: John Kevan Address: C/o 53 Rialto Place. Halls Head. WA 6210 Phone: +61 419 947 862 Email: john.kevan@iinet.net.au</p> <p>Fair Future Foundation Representative: Dr Alex Wettstein Address: Ch. Des Longues Raies 9 - 1261 Le Vaud - Switzerland Federal number: CH-550.1.057.027-8 Phone: +41796312969 and +6287777333384 E-mail: alex@fairfuturefoundation.org Web: <a href="https://fairfuturefoundation.org/">https://fairfuturefoundation.org/</a></p>
<b>3. Background</b>	<p>SolarBuddy is an Australian registered charity that aims to improve the education, health and economic outcomes of children living in energy poverty. Participants make a contribution with their gift of solar lights.</p> <p>This is a non-binding Memorandum of Understanding (MOU), between Rotary Club Mandurah Districts Inc and Fair Future Foundation to facilitate the distribution of SolarBuddy lights in East Sumba, Indonesia.</p> <p>Under this MOU both Parties commit to working collaboratively to alleviate energy poverty and improve education outcomes for children across Indonesia.</p>
<b>4. Duration</b>	This MOU will apply from 1 September 2024 and will continue to apply until 30 June 2025. The Parties may agree to extend this MOU for subsequent periods of 1 year or as otherwise agreed.

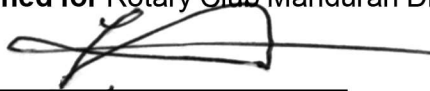
<p><b>5.</b></p>	<p><b>Funding</b></p> <p>a. The parties will conclude cost-sharing agreements specifying:</p> <ul style="list-style-type: none"> <li>i) the costs and/or expenses relating to the activities specified in this MOU; and</li> <li>ii) how they are to be borne and reported by the Parties.</li> </ul> <p>b. This MOU may be varied to include any costs that are not outlined in this MOU in accordance with Item 14 – Variation.</p>
<p><b>6.</b></p>	<p><b>Joint Contribution Communication</b></p> <p>Both Parties agree to regularly share relevant information and data relating to the project;</p> <p>a. all communication that is to be generated by the collaboration is to be managed in accordance with Item 10 Confidentiality;</p> <p>b. nominate relevant personnel to convene and participate in a joint working group to coordinate the project, regularly review the progress of activities being carried out under this MOU.</p> <p>Both Parties agree and acknowledge:</p> <p>a. Any data collected for monitoring and evaluation purposes of the project will be shared between the Parties.</p> <p>b. The Parties will adhere to the Guidelines in Appendix 4 in relation to the collection, reporting, analysis and dissemination of monitoring and evaluation data.</p> <p>c. Monitoring of this project will occur throughout the entire duration of the project and both Parties may contribute to the monitoring and evaluation process.</p>
<p><b>7.</b></p>	<p><b>Contribution by SolarBuddy</b></p> <p>a. Provision of individual solar lights (JuniorBuddy and StudentBuddy), and a reviewed donor letter, if applicable;</p> <p>b. Provision of spare parts and maintenance advice;</p> <p>c. Provision of replacement batteries when requested;</p> <p>d. Logistics management and delivery of lights to the Rotary Club Mandurah Districts Australian representative’s address.</p>
<p><b>8.</b></p>	<p><b>Contribution by Rotary Club Mandurah Districts</b></p> <p>a. Shipment charges and all importation charges to Bali;</p> <p>b. Provide secure storage for the solar lights;</p> <p>c. Conduct quality checks in accordance with Appendix 3 - QC Manual and report results to SolarBuddy;</p> <p>d. Conduct monitoring, evaluation and provide reports to SolarBuddy in accordance with Appendix 4 – Monitoring, Evaluation and Reporting.</p>
<p><b>9.</b></p>	<p><b>Fair Future Foundation will:</b></p> <p>a. Receive the SolarBuddy lights at Bali port;</p> <p>b. Provide secure storage for the solar lights;</p> <p>c. Provide SolarBuddy with photographic evidence of the storage security measures in accordance with Appendix 4 - Monitoring, Evaluation and Reporting Guidelines;</p> <p>d. Distribution of the solar lights to appropriate beneficiaries as identified by Fair Future Foundation.</p>

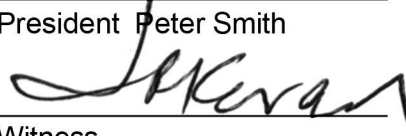
	<ul style="list-style-type: none"> <li>e. Distribution Partner will save all working parts from defective lights for possible repairs of any future defective lights;</li> <li>f. Educate beneficiaries on proper use and care of lights to ensure long life, and better disposal practices;</li> <li>g. Submit photos/videos and reports on the distributions to SolarBuddy using the online survey form in accordance with the Guidelines in Appendix 4 - Monitoring, Evaluation and Reporting Guidelines;</li> <li>h. Conduct routine evaluation surveys and monitoring which includes the monitoring of serviceability of distributed lights;</li> <li>i. Report any batch light issues and work to resolve them including executing battery replacements when required.</li> </ul>
<p><b>10.</b></p>	<p><b>Confidentiality</b> The Parties acknowledge that information disclosed by one Party to the other in connection with this MOU is confidential and unless required by law must not be disclosed to a third party except with the prior written consent of the Disclosing Party.</p>
<p><b>11.</b></p>	<p><b>Publicity and Recognition</b> Both Parties agree:</p> <ul style="list-style-type: none"> <li>a) To acknowledge each other in any marketing materials that relate to the project.</li> <li>b) Unless required by law, an announcement, circular or other public disclosure including promotional or marketing materials such as photos, videos, newsletters, brochures, flyers or annual reports, referring to the contents or subject matter of this MOU, must not be made or permitted by a party without the prior written consent of the other party.</li> <li>c) To strictly adhere to the branding and visual identity guidelines of the other Party when referencing the project or organisation in their marketing and promotional activities.</li> </ul>
<p><b>12.</b></p>	<p><b>Termination</b> Either Party may terminate this MOU;</p> <ul style="list-style-type: none"> <li>a. Without cause by providing the other Party with sixty (60) days' written notice; or</li> <li>b. With cause by providing the other Party with fourteen (14) days' written notice.</li> <li>c. Upon termination of this MOU, the parties will take all reasonable and necessary measures to conclude any project-related services already commenced in accordance with this MOU.</li> </ul>
<p><b>13.</b></p>	<p><b>Dispute Resolution</b> If a dispute arises between the Parties in connection with this MOU:</p> <ul style="list-style-type: none"> <li>a) either party may give the other a written notice specifying the details of the dispute; and</li> <li>b) within 14 days of the date of the notice, a person in a senior management position of each Party must meet with a view of resolving the dispute and undertake negotiations in good faith and on a without prejudice basis.</li> </ul>
<p><b>14.</b></p>	<p><b>Variation</b> The parties may vary the requirements of this MOU by a written agreement which is signed by both Parties.</p>

15.	<b>Insurance</b> Fair Future Foundation must provide evidence of current public liability insurance.
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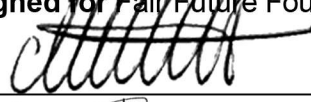
**AUTHORISATION SIGNATURES**


**Signed for Rotary Club Mandurah Districts Inc**

  
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President Peter Smith      Peter Smith      1 September 2024  
(Print Name)

  
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Witness      John P Kevan      1 September 2024  
(Print Name)

**Signed for Fair Future Foundation**

  
\_\_\_\_\_  
CEO Dr Alexandre Wettstein      Alexandre Wettstein      1 September 2024  
(Print Name)

  
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Witness      Ayu Wardani      1 September 2024  
(Print Name)

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 **FAIR FUTURE FOUNDATION**  
ALEX WETTSTEIN

**APPENDIX 1 – PROJECT PROPOSAL**

	<b>Theme</b>	<b>Description</b>
<b>1</b>	Project Name	Rotary SolarBuddy 2,000 Light Project
<b>2</b>	Location	East Sumba, Indonesia
<b>3</b>	Implementing agencies	Rotary Club of Mandurah Districts / Fair Future Foundation
<b>4</b>	Key areas	Solar light provision to children through school partners and to health centres and health workers.
<b>5</b>	Sustainable Development Goals	#1 No Poverty, #3 Good Health, #4 Quality Education, #7 Affordable Energy, #13 Climate Action #17 Partnerships.
<b>6</b>	Project duration	One year
<b>7</b>	Major activities proposed	Distribution of solar lights through schools across East Sumba
<b>8</b>	Project beneficiaries	The primary beneficiaries of this project are children with no access to lighting for after dark education.
<b>9</b>	Shipment charges & product delivery	The shipment charges and product delivery to Bali is paid by Rotary Club Mandurah Districts. All Indonesian Government customs duties, clearances will be solely taken care of by Rotary Club of Mandurah Districts / Fair Future Foundation
<b>10</b>	Proposed major outputs	School students are given solar lights, which they are then able to use to study or read at night.
<b>11</b>	Proposed impact	Students experience better education outcomes as a result of a reliable, clean source of light, as well as experience improvements to their overall health and wellbeing; families reduce expenditure on kerosene and reliance on firewood; and children feel safer in their homes and villages. As a result of improved educational outcomes, students are more likely to stay in school.

**APPENDIX 2 – JUNIORBUDDY AND STUDENTBUDDY MATERIALS** Information

JuniorBuddy program\_Tech specs.pdf  
StudentBuddyTech Specs.pdf

**APPENDIX 3 – QUALITY CHECK (QC) MANUAL** Rotary Club Responsibility

Quality Control Training Manual & Videos

**APPENDIX 4 – MONITORING, EVALUATION AND REPORTING GUIDELINES**

SolarBuddy’s online reporting surveys can be accessed through the link below. For communities that do not have reliable access to internet there is also a PDF version that can be printed out before travelling to the community.

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